

Weisenberg Lutheran Church
7645 Weisenberg Church Rd, New Tripoli, PA 18066
weisenbergchurch.org

Director of Music

Job Description

Overview: Music ministry holds significant importance in Christian worship and has several purposes in the context of the Lutheran church. Music helps to lead God's people in worship by teaching and communicating the good news of Jesus' resurrection; harmonizes our community's life of prayer, praise, and thanksgiving to God with a united voice and joyful noise. Music allows disciples of all ages to offer their musical gifts in service to Christ's church, and to express their personal devotion to God with a diversity of musical styles, talents, and offerings. Music helps worshipers connect with God's grace and mercy, providing a medium for Christians to console and comfort one another in grief, celebrate milestones of joy, and cling to the resurrection promise of Jesus. As Director of Music at Weisenberg, you will fill a key leadership role in helping God's people to worship, praise, and serve God in these ways and more through their musical gifts.

Requirements: *Please submit a detailed resume including three professional references to secretary.wlc@gmail.com.*

Job Title: Director of Music

Job Type: Part-time; approximately 12-15 hours per week.

Key Responsibilities:

- Lead worship music as organist and pianist.
- Rehearse, direct, and lead Weisenberg's worship choir.
- Coordinate with the Pastor and the Worship & Music Committee to select the appropriate hymns and liturgical music that enhances the worship experience.
- Plan, organize, and lead music for Sunday worship services and special services.¹
- Foster a positive, welcoming, and inclusive atmosphere within the music ministry.
- Encourage congregational participation.
- Arrange for rehearsals and incorporation of special musicians and instrumentalists in worship.
- Support other musical ensembles, i.e. Children's, Youth, and Bell Choirs.
- Ensure faithful copyright licensing and work with Pastor and Audio-Visual Team.
- Arrange for maintenance and tuning of musical instruments.

Work with the Pastor, Weisenberg Staff, Congregational Council and its Executive Committee, Worship and Music Committee and the Mutual Ministry Committee.

Qualifications:

- Previous similar work experience preferred. A degree in music, in addition, is beneficial.
- Proficiency/experience in playing various kinds of organs, piano, and keyboard. Experience with pipe organ will be preferred.
- Strong choral conducting skills.
- Familiar with executing a variety of musical genres and ability to incorporate them into worship.
- Must possess excellent communication, planning, and executive skills.
- Commitment to the mission and values of the Christian church and the larger work of the Evangelical Lutheran Church in America.

¹ See the list of the Special Services on the following page.

Expectations:

- Nurturing of the wide range of musical giftedness and ability represented in the Body of Christ.
- Must be available for Sunday services and special services. (See below.)
- Be reasonably available for weddings and funerals, when requested.²
- Coordinate with the Pastor and Worship and Music Committee for vacation and time off.
- Locate, recommend, and obtain supply organists and pianists as needed, including for illness.³
- Regular written reports to the Worship and Music Committee regarding the condition of the organs and pianos.
- Conduct regular weekly evening choir rehearsals. (approx. one hour long.)
- Conduct choir rehearsals prior to worship services.
- Punctuality.
- Attends and helps lead meetings of the Worship and Music Committee.
- Cooperates and shares information with the Audio – Visual Committee, and the Church Secretary regarding Sunday Bulletins and Monthly Newsletters, in a timely manner.
- Plans music weeks and months ahead of scheduled services.
- Control access to organs, pianos, and other church-owned instruments.
- Organizes and rehearses for special choral events, i.e. cantatas, etc.

Continuing Education: expenses as approved annually by the Council.

Other Possibilities:

- Recruit and mentor volunteer instrumentalists and vocalists.
- Develop and manage the music budget in consultation with the Worship and Music Committee and other choir directors.
- Organize special music-focused evangelical events.

Compensation:

- Compensation range \$16,000-18,000 annually to be finalized at the time of hiring.
- One week for the first year (after initial probationary period), additional weeks after completed term of service.
- Music supply allowance as per the annual budget.

Special Services:

- **Thanksgiving Eve**
- **Christmas Eve 7:00**
- **Christmas Eve 11:00**
- **Ash Wednesday**
- **Maundy Thursday**
- **Good Friday**
- **Easter 7:00 AM**
- **Additional services as planned**

² The Director will charge the family a per diem fee for this service, which is not included in their base pay.

³ Presently the per diem for supply organists and pianists is \$150.00.

**Weisenberg Director of Music
Wage Agreement & Signature Page**

Date: ____/____/____

The parties have read and agreed to this Job Description.

Beginning Salary shall be \$ _____, paid _____.

Vacation shall be _____.

Pastor _____

Council Representative _____

Director of Music _____

This Job Description has been approved by a vote of Council on ____/____/____.